



Delivery Address: 1500 East Beach Way, Orlando FL 32836

Conrad Contacts:

Hilton Supply:

Lodging Kit Company: Emily Mir (800)328-8739 EXT 2206

Delivery 1: Tuesday November 28th - Install Photoshoot, Floors 1 & 2

Photoshoot 17 Rooms - 68 Boxes

Truck 1 via

Floor 1 26 Rooms - 104 Boxes

Primeway - BOL #10292386

Floor 2 23 Rooms - 92 Boxes

Total: 66 keys

Mixed Pallets due to range in box sizes

Boxes will be labeled with Room #, Room Type, Box # and Box Contents:

King Kit - Yellow Labels, 4 Box Kit/Room
Queen Kit - Green Labels, 4 Box Kit/Room
King Suite Kit - Orange Labels, 4 Box Kit/Room

HSM – Conrad

Pallet 1 Kits

HSM – Conrad

Pallet 16 Bulk

HSM – Conrad

Pallet 20 Pillows

HSM – Conrad King Contents Bath

Bath Sheet (2) Towel (2) Hand Towel (4) Wash Cloth (4) Bath Mat (1) Bath Rug (1) Shave Kit (1) Hairdryer (1) Hairdryer Bag (1) Makeup Mirror (1) Amenity Tray (1) Shampoo (1) Conditioner (1) Lotion (1) Bodywash (1) Facial Soap (1) Body Soap (1) Mouthwash (1) Shower Cap (1) Cotton Buds (1) Cotton Pads (1) Dental Kit (1) Sewing Kit (1) Comb (1) Emery Board (1) Vanity Kit (1)

King Box 4 of 4

King D1- Room #226

Queen D1- Room #106

HSM – Conrad Queen Contents Closet

Robes (2) Slipper Pair (2) Men's Hangers (6) Women's Hanger (6) Padded Hanger (2) Iron (1) Closet Organizer (1) Laundry Bag (2) Laundry List (1) Shoe Brush (1) Shoehorn (1) Alarm Clock (1)

Queen Box 1 of 4

HSM – Conrad King Suite Contents Bed

Pillow Protector (4) Duvet/Insert (1) Mattress Protector (1) Bottom Flat Sheet (1) Middle Flat Sheet (1) Back Pillowcase (2)

King Suite Box 3 of 4

Photoshoot Room King Suite D1- Room #364

Examples Of Kitting Labels per Room Type



Overview of ALL Deliveries

To Property Delivery 1 Tuesday 11/28

Photoshoot - 17 Keys
Floor 1 – 26 keys
Floor 2 – 23 keys

TOTALS -
King: 23
Queen: 25
King Suite: 18
66 Keys

To Property Delivery 2 Thursday 11/30

Floor 2 – 16 keys
Floor 3 – 50 keys

TOTALS -
King: 31
Queen: 29
King Suite: 6
66 Keys

To Property Delivery 3 Monday 12/4

Floor 4 – 55 keys
Floor 5 – 16 keys

TOTALS -
King: 29
Queen: 29
King Suite: 13
71 Keys

To Property Delivery 4 Wednesday 12/6

Floor 5 – 65 keys
Floor 6 – 4 keys

TOTALS -
King: 32
Queen: 31
King Suite: 6
69 Keys

To Property Delivery 5 Friday 12/8

Floor 6 – 78 keys
Floor 7 – 4 keys

TOTALS -
King: 36
Queen: 37
King Suite: 9
82 Keys

To Property Delivery 6 Monday 12/11

Floor 7 – 79 Keys

TOTALS -
King: 35
Queen: 35
King Suite: 9
79 Keys



Overview of Delivery 1

Delivery 1		
Kit Type	Pallet #	# of Boxes
Q Bath/ K Bath	1	20
KS Bath/ Q Bath/ K Bath	2	20
K Kitchen/ Q Bed/ KS Bed/ Q Closet	3	19
K Bed/ KS Bed	4	29
Q Kitchen	5	20
Q Closet	6	24
K Closet	7	16
Q Bed	8	24
KS Bath/ KS Closet/ K Kitchen	9	16
K Kitchen/ Q Kitchen	10	20
KS Closet/ KS Bath/ K Closet	11	16
K Kitchen/ KS Kitchen	12	20
Q Bath/ K Bath	13	20
Bulk Items		
Mix	14	29
Mix	15	9
Mix	16	28
Pillows		
Mix	17	9
Mix	18	26
Mix	19	7
Mix	20	7

K - KING
Q - QUEEN
KS - KING SUITE

BOL #10292386



BULK SHIPPING GOODS - ALL WITH FIRST SHIPMENT		
SHOESHINE BAG/TRAY	CFTL-SST	100 EA
Queen Top Sheet	PULL10815254305	460 EA
Queen Front Pillowcase	PULF11114051081	460 EA
King Top Sheet	PULL10822300305	490 EA
King Front Pollowcase	PULF11692051091	840 EA

BULK SHIPPING GOODS - DELIVERY 1		
Queen/Full Mattress Ecasement	BOM1313-C-Full-13	50 EA
IRONS	CONWCI360RBK	66 EA

BULK SHIPPING PILLOWS - DELIVERY 1		
Soft King Pillows	0025137	82 EA
Firm King Pillows	0025136	82 EA
Soft Queen Pillows	0027838	100 EA
Firm King Pillows	0028658	100 EA



Overview of Contents

King Kit - Yellow Labels, 4 Box Kit/Room

Box 1 - King Closet Contents

Item	QTY
Storage Box	1
Closet Blanket	1
Closet Pillow	1
Closet Pillow Protector	1
ROBES, logoed	2
SLIPPERS, pairs	2
MEN'S HANGERS	6
WOMEN'S HANGERS WITH CLIPS	6
SATIN PADDED HANGERS	2
IRON 1 per room	1
CLOSET ORGANIZER	1
LAUNDRY BAG, non-logoed	2
LAUNDRY LISTS , logoed	1
WOOD HANDLE SHOE BRUSH	1
WOOD SHOE HORN	1
CLOCKS	1

Box 2 - King Kitchen Contents

Item	QTY
TUMBLER, ROCKS GLASS	2
ELECTRIC TEA KETTLE	1
Two (2) Lungos	2
Two (2) Espresso	2
Two (2) Decaffeinated	2
CHINA ESPRESSO CUP & SAUCER	2
TEASPOONS	2
LOGOED LEATHER COASTERS	4
BOTTLE OPENER	1
MUG	2
HIGHBALL GLASSES	2
WINE GLASS	2
LEATHER DESK BLOTTER	1
LEATHER STATIONARY FOLDER	1
LEATHER BINDER W/ GUEST SERVICES	1
LEATHER BINDER W/ IN - ROOM DINING	1
LEATHER NOTE PAD HOLDER	1
King & Queen Minibar	1

Box 3 - King Bed Contents

Item	QTY
PILLOW PROTECTOR	4
DUVET/INSERT	1
Mattress Protector	1
Bottom Flat Sheet	1
Middle Flat Sheet	1
Back Pillowcase	2

Box 4 - King Bath Contents

Item	QTY
BATH SHEET	2
BATH TOWEL	2
HAND TOWEL	4
WASH CLOTH	4
BATH MAT	1
BATH RUG	1
Shave Kit	1
Hairdryer	1
NON - LOGOED FABRIC HAIRDRYER BAG	1
MAKE UP MIRROR	1
AMENITIES TRAY OR CADDY	1
BYREDO SHAMPOO	1
BYREDO CONDITIONER	1
BYREDO BODY LOTION	1
BYREDO BODY WASH	1
BYREDO FACIAL SOAP	1
BYREDO BATH SOAP	1
MOUTHWASH 30ml	1
SHOWER CAP	1
COTTON BUDS	1
COTTON PADS	1
DENTAL KIT	1
SEWING KIT	1
COMB	1
EMERY BOARD WRAPPED	1
VANITY KIT	1

**HSM – Conrad
King Contents
Closet**

Storage Box (1) Closet Blanket (1) Closet Pillow (1) Pillow Protector (1) Robes (2) Slipper Pair (2) Men's Hangers (6) Women's Hanger (6) Padded Hanger (2) Iron (1) Closet Organizer (1) Laundry Bag (2) Laundry List (1) Shoe Brush (1) Shoehorn (1) Alarm Clock (1)

King Box 1 of 4

**HSM – Conrad
King Contents
Kitchen**

Tumbler (2) Tea Kettle (1) Lungos (2) Espresso (2) Decaf (2) Espresso Cup (2) Saucer (2) Teaspoon (2) Coasters (4) Bottle Opener (1) Mug (2) Highball (2) Wine Glass (2) Desk Blotter (1) Folder (1) Desk Binder Guest Services (1) Guest Binder Dining (1) Notepad Holder (1) King and Queen Minibar (1)

King Box 2 of 4

**HSM – Conrad
King Contents
Bed**

Pillow Protector (4) Duvet/Insert (1) Mattress Protector (1) Bottom Flat Sheet (1) Middle Flat Sheet (1) Back Pillowcase (2)

King Box 3 of 4

**HSM – Conrad
King Contents
Bath**

Bath Sheet (2) Towel (2) Hand Towel (4) Wash Cloth (4) Bath Mat (1) Bath Rug (1) Shave Kit (1) Hairdryer (1) Hairdryer Bag (1) Makeup Mirror (1) Amenity Tray (1) Shampoo (1) Conditioner (1) Lotion (1) Bodywash (1) Facial Soap (1) Body Soap (1) Mouthwash (1) Shower Cap (1) Cotton Buds (1) Cotton Pads (1) Dental Kit (1) Sewing Kit (1) Comb (1) Emery Board (1) Vanity Kit (1)

King Box 4 of 4



Overview of Contents

Queen Kit - Green Labels, 4 Box Kit/Room

Box 1 - Queen Closet Contents	
Item	QTY
ROBES, logoed	2
SLIPPERS, pairs	2
MEN'S HANGERS	6
WOMEN'S HANGERS WITH CLIPS	6
SATIN PADDED HANGERS	2
IRON	1
CLOSET ORGANIZER	1
LAUNDRY BAG, non-logoed	2
LAUNDRY LISTS , logoed	1
WOOD HANDLE SHOE BRUSH	1
WOOD SHOEHORN	1
CLOCKS	1

Box 2 - Queen Kitchen Contents	
Item	QTY
TUMBLER, ROCKS GLASS	2
ELECTRIC TEA KETTLE	1
Two (2) Lungos	2
Two (2) Espresso	2
Two (2) Decaffeinated	2
CHINA ESPRESSO CUP & SAUCER	2
TEASPOONS	2
LOGOED LEATHER COASTERS	4
BOTTLE OPENER	1
MUG	2
HIGHBALL GLASSES	2
WINE GLASS	2
LEATHER DESK BLOTTER	1
LEATHER STATIONARY FOLDER	1
LEATHER BINDER W/ GUEST SERVICES	1
LEATHER BINDER W/ IN - ROOM DINING	1
LEATHER NOTE PAD HOLDER	1
King & Queen Minibar	1

Box 3 - Queen Bed Contents	
Item	QTY
PILLOW PROTECTOR 1 per pillow	8
DUVET/INSERT	2
BOTTOM FLAT SHEET	2
Back Pillowcase	4

Box 4 - Queen Bath Kit Contents	
Item	QTY
BATH SHEET	2
BATH TOWEL	2
HAND TOWEL	4
WASH CLOTH	4
BATH MAT	1
BATH RUG	1
Shave Kit	1
Hairdryer	1
NON - LOGOED FABRIC HAIRDRYER BAG	1
MAKE UP MIRROR	1
AMENITIES TRAY OR CADDY	1
BYREDO SHAMPOO	1
BYREDO CONDITIONER	1
BYREDO BODY LOTION	1
BYREDO BODY WASH	1
BYREDO FACIAL SOAP	1
BYREDO BATH SOAP	1
MOUTHWASH 30ml	1
SHOWER CAP	1
COTTON BUDS	1
COTTON PADS	1
DENTAL KIT	1
SEWING KIT	1
COMB	1
EMERY BOARD WRAPPED	1
VANITY KIT	1

**HSM – Conrad
Queen Contents
Closet**

Robes (2) Slipper Pair (2) Men's Hangers (6) Women's Hanger (6) Padded Hanger (2) Iron (1) Closet Organizer (1) Laundry Bag (2) Laundry List (1) Shoe Brush (1) Shoehorn (1) Alarm Clock (1)

Queen Box 1 of 4

**HSM – Conrad
Queen Contents
Kitchen**

Tumbler (2) Tea Kettle (1) Lungos (2) Espresso (2) Decaf (2) Espresso Cup (2) Saucer (2) Teaspoon (2) Coasters (4) Bottle Opener (1) Mug (2) Highball (2) Wine Glass (2) Desk Blotter (1) Folder (1) Desk Binder Guest Services (1) Guest Binder Dining (1) Notepad Holder (1) King and Queen Minibar (1)

Queen Box 2 of 4

**HSM – Conrad
Queen Contents
Bed**

Pillow Protector (8) Duvet/Insert (2) Bottom Flat Sheet (2) Back Pillowcase (4)

Queen Box 3 of 4

**HSM – Conrad
Queen Contents
Bath**

Bath Sheet (2) Towel (2) Hand Towel (4) Wash Cloth (4) Bath Mat (1) Bath Rug (1) Shave Kit (1) Hairdryer (1) Hairdryer Bag (1) Makeup Mirror (1) Amenity Tray (1) Shampoo (1) Conditioner (1) Lotion (1) Bodywash (1) Facial Soap (1) Body Soap (1) Mouthwash (1) Shower Cap (1) Cotton Buds (1) Cotton Pads (1) Dental Kit (1) Sewing Kit (1) Comb (1) Emery Board (1) Vanity Kit (1)

Queen Box 4 of 4



Overview of Contents

King Suite Kit - Orange Labels, 4 Box Kit/Room

Box 1 - King Suite Closet Contents	
Item	QTY
Storage Box	1
Closet Blanket	1
Closet Pillow	1
Closet Pillow Protector	1
ROBES, logoed	2
SLIPPERS, pairs	2
MEN'S HANGERS	6
WOMEN'S HANGERS WITH CLIPS	6
SATIN PADDED HANGERS	2
IRON	1
CLOSET ORGANIZER	1
LAUNDRY BAG, non-logoed	2
LAUNDRY LISTS , logoed	1
WOOD HANDLE SHOE BRUSH	1
WOOD SHOEHORN	1
CLOCKS	1

Box 2 - King Suite Kitchen Contents	
Item	QTY
TUMBLER, ROCKS GLASS	2
ELECTRIC TEA KETTLE	1
Two (2) Lungos	2
Two (2) Espresso	2
Two (2) Decaffeinated	2
CHINA ESPRESSO CUP & SAUCER	2
TEASPOONS	2
LOGOED LEATHER COASTERS	4
BOTTLE OPENER	1
MUG	2
HIGHBALL GLASSES	2
WINE GLASS	2
LEATHER DESK BLOTTER	1
LEATHER STATIONARY FOLDER	1
LEATHER BINDER W/ GUEST SERVICES	1
LEATHER BINDER W/ IN - ROOM DINING	1
LEATHER NOTE PAD HOLDER	1
Large Mini Bar	1

Box 3 - King Suite Bed Contents	
Item	QTY
PILLOW PROTECTOR	4
DUVET/INSERT	1
Mattress Protector	1
Bottom Flat Sheet	1
Middle Flat Sheet	1
Back Pillowcase	2

Box 4 - King Suite Bath Contents	
Item	QTY
BATH SHEET	2
BATH TOWEL	2
HAND TOWEL	4
WASH CLOTH	4
BATH MAT	1
BATH RUG	1
Shave Kit	1
Hairdryer	1
NON - LOGOED FABRIC HAIRDRYER BAG	1
MAKE UP MIRROR	1
AMENITIES TRAY OR CADDY	1
BYREDO SHAMPOO	1
BYREDO CONDITIONER	1
BYREDO BODY LOTION	1
BYREDO BODY WASH	1
BYREDO FACIAL SOAP	1
BYREDO BATH SOAP	1
MOUTHWASH 30ml	1
SHOWER CAP	1
COTTON BUDS	1
COTTON PADS	1
DENTAL KIT	1
SEWING KIT	1
COMB	1
EMERY BOARD WRAPPED	1
VANITY KIT	1

**HSM – Conrad
King Suite Contents
Closet**

Storage Box (1) Closet Blanket (1) Closet Pillow (1) Pillow Protector (1) Robes (2) Slipper Pair (2) Men's Hangers (6) Women's Hanger (6) Padded Hanger (2) Iron (1) Closet Organizer (1) Laundry Bag (2) Laundry List (1) Shoe Brush (1) Shoehorn (1) Alarm Clock (1)

King Suite Box 1 of 4

**HSM – Conrad
King Suites Contents
Kitchen**

Tumbler (2) Tea Kettle (1) Lungos (2) Espresso (2) Decaf (2) Espresso Cup (2) Saucer (2) Teaspoon (2) Coasters (4) Bottle Opener (1) Mug (2) Highball (2) Wine Glass (2) Desk Blotter (1) Folder (1) Desk Binder Guest Services (1) Guest Binder Dining (1) Notepad Holder (1) Large Minibar (1)

King Suite Box 2 of 4

**HSM – Conrad
King Suite Contents
Bed**

Pillow Protector (4) Duvet/Insert (1) Mattress Protector (1) Bottom Flat Sheet (1) Middle Flat Sheet (1) Back Pillowcase (2)

King Suite Box 3 of 4

**HSM – Conrad
King Suite Contents
Bath**

Bath Sheet (2) Towel (2) Hand Towel (4) Wash Cloth (4) Bath Mat (1) Bath Rug (1) Shave Kit (1) Hairdryer (1) Hairdryer Bag (1) Makeup Mirror (1) Amenity Tray (1) Shampoo (1) Conditioner (1) Lotion (1) Bodywash (1) Facial Soap (1) Body Soap (1) Mouthwash (1) Shower Cap (1) Cotton Buds (1) Cotton Pads (1) Dental Kit (1) Sewing Kit (1) Comb (1) Emery Board (1) Vanity Kit (1)

King Suite Box 4 of 4